

## **OCCUPATIONAL HEALTH & SAFETY POLICY**

## **OBLIGATIONS**

Spectrum Floors (Aust.) Pty Ltd recognizes its moral and legal responsibility to provide a safe and healthy work environment for employees, contractors, customers and visitors. This commitment extends to ensuring that the organizations operations do not place the local community at risk of injury, illness or property damage.

## **OBJECTIVES**

Spectrum Floors (Aust.) Pty Ltd will:-

- Provide safe plant and systems of work
- Provide procedures and instructions to ensure safe systems of work
- Ensure compliance with legislative requirements and current industry standards
- Provide information, instruction, training and supervision to employees, contractors and customers to ensure their safety
- Provide support and assistance to employees

#### **RESPONSIBILITIES**

Each management representative is accountable for implementing this policy in their area or responsibility. Management is responsible for:

- The provision and maintenance of the workplace in a safe condition
- Involvement in the development, promotion and implementation of health and safety policies and procedures.
- Training employees in the safe performance of their assigned tasks.
- The provision of resources to meet the health and safety commitment.

# Employees are to:

- Follow all health and safety policies and procedures
- Report all known or observed hazards to their immediate supervisor or manager.

## APPLICATION OF THE POLICY

This policy is applicable to all operations. It is endorsed at the most senior level and displayed at all work locations.

DAVID HACK Managing Director Date